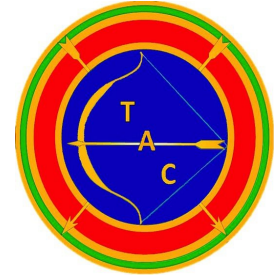


Thanet Archery Club
Committee Meeting minutes.



October 1st 2020 7:30pm

- Newington Free Church, 41 St John's Avenue

1/ Apologies – Mike Davis, Roy Holden, Brian Horne

2/ Present – Dick Bailey, Anne Fretwell, Colin Gallagher, Bob Gawler, Fred Hammond, John Marshall, Frank Pullen, Pete Verrall.

3/ Acceptance of minutes of previous meeting – Accepted

4/ Officers Reports

a/ Secretary (including Correspondence)

Received updated advice Archery GB advice – passed on to committee. Numerous enquiries about beginners course. Club registration renewed with Archery GB. Old range registrations now expired – current registrations to September 2023. Had conversation with James Plummer about the treasurer role – he's willing to take it on and possibly the membership role also when Colin steps down. He'd also discussed with Roy H.

b/ Treasurer – This time last year we had £13,713 – we now have £9,682 which is £4,032 down, most of which is due to Covid-19 and 30+ members not rejoining (also in part due to Covid-19), but £1000 of that was for the 3-D targets. Last year's indoor season ran at a loss of £224, but was subsidised by our outdoor archery. We've also lost approx. £1000 on cancelled invitation shoots (Sylvia Hogbin, clout Tassel shoot and indoor record-status). As regards outdoor shooting we are running at a net loss of £494.60 from June 13th until now, not including monies spent on equipment (targets, faces, spray paint for field marking, handwash/spray, etc). Anne has kept Colin updated on who has/hasn't turned up to their booked sessions, and he's been crediting people on those occasions, which is not a lot (£12-15) but it isn't feasible in the long run. Colin suggested he send out an email informing people that recrediting for unused shooting slots will no longer happen, and committee agreed. Fred suggested doubling the target fees, but Bob said that even if we put it up to £2/session it wouldn't cover costs.

c/ Membership – We have retained 48 TAC members including honorary members and 2 associate members, with 44 of those renewing Archery GB membership.

d/ Captains report – It has been a strange year we had to stop indoor shooting early due to Covid-19, then we had to stop outdoor shooting as well until A.G.B came up with a game plan, & when they finally came up with one it was nearly the same as Mikes that he produced a month earlier. All Kent shoots were cancelled including the Sylvia, the clout & all club tournaments.

We had to cancel the beginner's courses, so we have had no revenue coming in the subs we pay on Saturdays & Sundays is not enough to cover the field rent.

We have still been spending out on paint for marking out the field new faces & timber for

repairing the stands the college have been very good this year allowing us to use the top field until the school broke up & allowing us to leave the equipment out.

Apparently, we are now allowed to shoot indoors Peter sent out to all members we have had about ten people say they are interested & two from Canterbury. I have spoken to Tom he asked for A.G.B. risk assessment which I have sent to him. There's regular hand washing and wiping down surfaces and only one toilet cubicle in gents & ladies, so until we have discussed it at the meeting I have gone no further. If we do go back indoors all those that agree to come will have to pay every week, even if they don't come and that will be for any reason. I believe Colin has worked out the cost to each person on numbers. But I think everything depends on what happens over the next few weeks.

e/ Records officer – Anne has a problem with the Golden Arrow software; and doesn't seem to be working as well now the software has been updated. After being advised to update records online she tried that but it's very clunky; there's now a check-box where you have to select what kind of shoot it is, practice, club or record status, and the software won't let you create/update any records unless one of those is checked. He also queried whether we'd paid for our renewal, but Anne was able to send him the PayPal receipt. He's trying to push the online version, which is £25/yr rather than paying £29 for the offline version. Anne would like to go back to using Mike's spreadsheet, if Mike doesn't mind showing Anne how to use it. Frank suggested that as we've paid for Golden Arrow now, we have another year of using it, with time to explore alternatives, reviewing it in July/August next year. **[Action 4(e) 10/20]**

f/ Junior rep – None

g/ Equipment officer – Brian has repaired a lot of arrows as well as several target stands. Has also bought some arrows.

h/ CPO – None.

5/ Matters Arising.

a/ The AGM

(i) Medals – there's a few medals that get handed out at AGM - Beginners medal (none this year), SCAS medal, Improvers medal, etc. Frank to find out which and send to Bob, who has the responsibility of working out who gets them!

(ii) Format – with the current Covid-19 restrictions the usual format is out of the question. Zoom meeting, emailed presentations with online voting, etc? The standard Zoom license has a 40-minute time limit, though it could be feasible to split the AGM into 2 x 40-min sessions with email links to members for both sessions. Pete V to find out the cost of a unlimited-time Zoom license.

[Secretary's note:- £119.99/yr] John M suggested video/Powerpoint presentation with email vote. Colin advised to only send to currently paid-up TAC members as lapsed associate members have no vote. Obviously no-one is obliged to vote, but those not voting will have to accept the result of those who do vote. Will need to ensure quorate number of voters (>6) for those votes to be valid, as with all previous AGM's. Committee agreed that Plan A will be to email the agenda with all the reports and a voting schedule for committee membership,

proposals, resolutions, etc, with a Surveymonkey link included. John suggested making reports in two formats, a full report and a short bullet-point summary, which committee thought was sensible. Plan B would be to hold the AGM at Newton Free Church, in the unlikely event that the new (3-Tier) distancing rules are relaxed. Plan C would be to purchase a Zoom license and hold it remotely, with reports delivered using screen-sharing.

(iii) Committee membership – other than Colin, any members standing down? Any issues to resolve? John M indicated that while he's happy to continue supporting Bob as Club Captain, he doesn't want to take over the role. So other than voting in James Plummer as Colin's replacement as Treasurer/Membership secretary, there are no other issues.

b/ Shooting in the winter season – With the Sunday slots always under-subscribed and therefore eating up finances and a frostbite round taking barely an hour, Bob suggested that from 7th November we offer 3 sessions on the Saturday; 10-11:30am, 12-1:30pm & 2-3:30pm. Agreed by committee.

c/ Beginners - John Marshall raised the issue of progress on running beginners courses. Bob said that the only session he's done was with one individual who had already done some form of archery tuition, and therefore only required an assessment rather than hands-on teaching. After some discussion, it was decided that there are just too many practical obstacles to make it feasible. Committee to revisit after November AGM.

d/ Record status indoor – not going ahead. Moving it back to February has been mooted, but Bob doesn't think that's going to run under current circumstances.

e/ Indoor shooting – gauging interest, work out likely cost. Sports hall hire costs £30/hr (£60/session). For the last 2 years the indoor season has made a loss, and it's Canterbury's participation that kept it going. Bob said that 15 people (including several from Canterbury) have expressed an interest, but how many will go every week? Two options were proposed, Pete V suggested charging £7 or £8/session in order to cover costs even without 15 attending every week; Colin suggested asking those 15 to commit to paying for the whole indoor season up front regardless of whether they turned up. Committee agreed to send out email asking how many members are happy to pay the whole indoor season up front. The Ursuline needs to know by Monday 5th.

f/ Christmas shoot – not feasible to do at Ursuline college. Can't do the crackers/Secret Santa. Fred still has the end of indoor season stuff, but we can't rotate targets so we should save that for an end-of-Covid shoot. Dick suggested we do a bit of a fun shoot for the last frostbite before Christmas, - scaled back a bit, but still a bit of fun, joke target faces, Covid-19 faces maybe, etc. Committee agreed that was doable. Could ask for suggestions at AGM and organise it afterwards.

g/ Alex Moss wheelchair – fundraising update? Bob said that Folkestone still have their donations to give to Bob. Alex doesn't yet have enough funds for it, and we were going to top up from club funds but given the loss of funds over the last 6mths that may have to wait, but it's still our intention to do that.

6/ Outstanding general action points.

Action 4(f) 1/20 – Co-opting a junior rep – while we have few junior members at present, quite a few clubs combine the CPO and Junior rep roles. If Dick is willing, suggest

confirm at AGM? *Frank said to hold off on the junior rep until we have more junior members.*

[Action on hold]

Action 6(a) 3/20 - John M asked about the possibility of running a league table over the year with handicapped scores based on an average of an archers last 6 scores, so that longbows can compete against compounds, etc. Mike suggested for the sake of simplification doing this with the TAC48 rounds. We even have potential trophies for this originally made by Pat P's son, again to be handed out at AGM. Might encourage more people to put scoresheets in, as it requires at least 6 scores to average. **[Action disrupted by Covid-19 - on hold until next year]**

Action 8(a) 11/19 – Trophies – Obtaining trophy cabinet to put the older trophies in; purchasing cheaper trophies for people to keep at future club competitions. Regarding trophies, Lee can get hold of trophies, with pre-engraved removable plaques so that they can be repurposed. A number of different trophy styles available which can be earmarked for particular shoots. Mike suggested we have a trophy cabinet when we're ready for it – just need to clear a space. Also for some of the grottier historical trophies, Mike suggested we remove the names plaques and put them on a board so that the record isn't lost, and then dispose of the tat. *Colin said 3 varnished solid teak trophy boards (22" x 14") already made with brackets and in the club house – wrapped up carefully in towels so as not to damage them – if anyone takes them out to have a look please put them back the same way (back-to-back or front-to-front). Rather than trying to reuse the existing name plaques, we'll go back to Expression Signs who put the club name on the boards and get a quote for them to put the trophy winners names on. Just needs someone to sort through the names on the old trophies and record what needs to be engraved to the trophy boards.* **[Action ongoing]**

Action 8(a) 3/20 – Ryan to look at new Lionhart club shirt designs from True's/Trews(?) in Manston. Deferred by lock-down – worth following it up now? Not an immediate priority, but worth asking Ryan to give them a nudge on the designs, which were looking promising back in April. **[Ongoing]**

Actions deferred by Covid-19/lock-down – on hold until next year.

Action 5(b) 3/19 – Mike's suggestion for the Archery Big Weekend is to run a Have-A-Go on the 16th May, with the possibility that any punters might then do the full beginners course either in May if there are still spaces free, or later in the summer. Will need to register that before end of March. Following PV's conversation with Toby Andrews at March 7th Club Development workshop, Betteshanger nature/rec. park (formerly Fowlmead) have contacted Toby and are keen for a local club to run a Have-a-Go or even relocate to site. Any thoughts on that? Also possibility of developing stronger link with them, possible site for field archery (see **Action 8(a) 1/20**) or new site for club if we needed to move in the future. *Colin commented that they had funding problems with their new facilities last year, and also issues with the foundation. Committee agreed that it's worth pursuing further though. PV to contact Toby Andrews to arrange meet-up with Nolan Leigh at Betteshanger.* **[Action ongoing.]**

Action 8(b) 1/20 - Frank raised the possibility of organising a club trip to Bill Terry's archery museum. Update? *Bob to enquire with Bill Terry regarding an appropriate date – subject to Coronavirus.*

Action 8(c) 1/20 - Fred suggested a fun shoot for the last Ursuline indoor shoot. He's happy to help organise that. The date would be 31st March. Update? *Fred has all the target faces & scoresheets prepared for this, Anne helped him get some prizes – also got a booby prize with some fetchings on it.*

Action 8(d) 1/20 – Club socials; ten-pin bowling (£20/head + food/drink), indoor bowls, bat-and-trap, Mahjong, etc. Anything definite on this?

6/ Outstanding action points on club development – on hold until next year

Action 5(a) 10/19 - OnTarget Archery GB club development programme – there's quite a lot involved in this - does it need a designated Club Development Officer or sub-committee to oversee? How can we increase our coaching capacity? The possibility of locally hosted coaching raised by Arran Coggan – see Club Development workshop report. *PV to contact Arran Coggan expressing interest in hosting course locally, either at St Lawrence or Ursuline college and clarify overheads, etc. [Ongoing.]*

Action 6(a) 7/19 – First beginners 23rd & 30th May; 1-5pm. Agreed to start calling for helpers from start of summer season and discuss further at April meeting. **[Action closed]**

Action 7(d) 3/19 – Adding scene shoot(s) to programme; date set for 19th July 2020; organiser John Marshall; start calling for helpers from May, discuss further at May meeting? Mike D suggested using the time after the frostbite to spend ½hr or so to test out the idea. Any further progress? *Something to try out after frostbite season, run a mini-scene shoot parallel with a normal shoot. [Ongoing]*

Action 7(a) 9/19 - Mike has a suggestion regarding reforming the club into two sections, a target section affiliated to Archery GB using the main field as at present, and a field archery section affiliated to NFAS (or whoever) using the woods at the side of the main field. Can we reword the constitution to allow us to do that, but maintain one committee to oversee both? Could we run two sets of accounts, as we would probably need to? Would the school allow us to use the woods every week & what would be the cost? Throws up a lot of questions we don't have answers to, needs further exploration. Frank to look at the constitution, Bob to talk to the school about using whole field. Possibility of developing wooded area in co-operation with school as a dual-purpose field shoot course and nature trail? Still need to talk to the school before discussing further. **[On hold]**

Action 7(a) 10/19 - What if we were to deregister our field with ArcheryGB, and register the **top** field instead? This would then free up our main field for use by members or visitors who choose not to take up Archery GB membership as long as we insure ourselves, and that insurance would cover AGB members and non-members. Mike said that Folkestone have done something similar by deregistering their shooting field and registered Dave Ash's paddock as their home ground instead. They then took up separate insurance on their field which is now available to AGB & non-AGB archers. Bob suggested we invite Emma to one of our committee meetings this spring so we can discuss some of these issues. Progress, date? *Emma hasn't forgotten, but doesn't have answers to some of the questions we are asking. Intending to come along when more info available. [Ongoing]*

Action 8(a) 1/20 - John M would like the committee to consider sending out an advert

asking for info on wooded areas in/near the Thanet area for use for field archery. Lee suggested checking with real estate agents. Mike suggested using NextDoor, an online Facebook-type app so you can select the area to send enquiries about. The other is Facebook Marketplace which gets lots of responses. John said we will obviously need to draw up a draft advert with all the main advantages of field archery as an environmentally sound use of land. Brian suggested Symondswold which was located at Northbourne School near Tilmanstone. Mike suggested the old hoverport site, owned by TDC. Now there's also the possibility of using Betteshanger. John M to draft advert for next year. Bob suggested getting a local paper along when we do the scene shoot in July, and then drop in the hint that we would do with some wooded land to do field shoots. Brian Horne said that they have some wooded space over at Port Regis near Kingsgate.

[Ongoing]

8/ A.O.B.

- a/ John would like us to revisit our Archery GB affiliation; said that they haven't done anything to support archery clubs during the pandemic; PV disagreed with this view as they have been liaising with the govt. through Sport England both on guidelines for reopening clubs, accessing emergency financial support for struggling clubs (info forwarded to ALL committee members, but not taken up), all affiliated clubs or members have been able to input reopening suggestions via online Archery GB forums such as Learning Curve, or directly to Archery GB. PV also said that it wasn't Archery GB holding us up, but waiting on the government to give sports clubs or organisations the green light and guidelines. Also they were on hand to clarify the "rule of 6" for us when we were thinking we might have to close the club again. Bob mentioned that it took 4 weeks to get guidance from Archery GB about running a clout shoot. Frank pointed out the advantage of having an umbrella organisation to take responsibility for Covid spreading at clubs who are following their guidance. If we were on our own, we would be responsible. Frank's choir is in the same situation being part of a wider organisation which is providing guidance for all of their choirs. John M interrupted saying that he had no confidence that Archery GB would not duck out of it. PV also gave the example of the Baptist Union providing Covid-19 legal and H&S advice to UK Baptist churches, but John again interrupted saying he didn't think Archery GB have been providing any advice to clubs. Colin said that we wouldn't know whether John was correct in his opinion until there was a test case. John again interrupted and complained that whenever the issue of independence from Archery GB is raised people come up with reasons not to do anything. Frank reminded John M that we went through precisely this process only a year ago and the clubs members voted to remain affiliated to Archery GB. He pointed out that John is entitled as a club member to raise it again as a proposal to have another vote at the AGM if he wishes.
- b/ John M also raised the issue of Brian Horne's role as equipment officer. Brian H has asked Colin whether he can stay on as equipment officer without being a member of Archery GB, which he can, (Roy H was equipment officer without being an Archery GB member or even a club member) but the committee only agreed to pay his Archery GB fee for one year. **[Secretary's note:-** Bob has since sought clarification from Archery GB on the issue of roles of non-Archery GB-affiliated committee members, which Bob has forwarded to all committee members namely,

from **Archery GB Shooting Related Laws (SAP8)** *“Only a member of Archery GB or a person who is a member of a national society affiliated to World Archery (or such successor organisation as may take over the role of World Archery from time to time) may shoot or officiate at any of Archery GB's meetings or at any meeting of a Regional Society, County Association or Associated Club.”* Since Brian's role on the committee is not an officiating role (i.e. Chair, Treasurer, Membership Secretary, Club Secretary or Safeguarding officer), he is not subject to this law.]

- c/ Colin proposes the following for next years TAC membership renewal.
 - Those members (and associate members) who paid their 20/21 TAC membership before the pandemic, but have not taken part in any archery activities this year will carry forward their membership fee for the following year.
 - Those members (and associate members) who renewed their membership in June to take part in the restricted archery under AGB/St. Lawrence College-agreed Covid-19 guidelines may renew at reduced rates of £12 for adults) and £5 for juniors (under 18 on 1st April 2021) by 1st April 2021 to return club renewals to their usual annual date. [**Secretary's note:** *Not specifically mentioned in Colin's proposal but presumably this will be OK – Those who renewed **prior** to lockdown and **have** taken part in restricted archery this year are also included.*]
 - Those members (and associate members) who did not renew membership this year may renew by 1st April 2021 at the normal rate of £25 (adult) and £10 (junior).

Proposal agreed unanimously by committee members present.

- d/ John M raised the issue of whether Brian would be covered by Archery GB if he had an accident in the course of his role as equipment officer. Some discussion ensued, but it was thought that he probably would not be insured. [**Secretary's note:-** Bob also sought clarification from Archery GB on the issue of insurance of non-Archery GB-affiliated committee members, namely: *“If an Archer/Volunteer is not a member of the Archery GB Club and they are carrying out a role on behalf of the Club Committee, this must be included within the risk assessment and for them to be informed as to exactly what role they are expected to carry out and for them not to go outside of this role. However, it must be stressed that they cannot shoot or provide any coaching at the Club.”* So it would seem that in order for him to be covered against accident or injury (if not Covid-19), we should formally risk-assess Brian's role, and **take reasonable steps** to minimise any risk e.g. no lone working at the field, etc.]
[Action 8(a) 10/20]

Meeting ended at 9.05pm.

Next meeting:- Thursday 12th November 2020