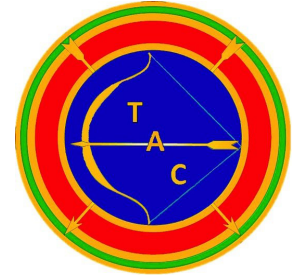


**Thanet Archery Club**  
**Committee Meeting minutes.**



**Monday 10<sup>th</sup> July 2023 7pm at:**

**Frank Pullen Building,  
Thanet Archery Club,  
Kent International Airport,  
Manston.  
CT12 5BL**

**Thanks to Fred Hammond for the cakes.**

**1/ Apologies** – Dave Batchelor, Andy Doyle, Helen Fox.

**2/ Present** – Dick Bailey, David Brown, Chris Bullen, Lewis Bullen-Steed, Mike Davis, Anne Fretwell, Bob Gawler, Fred Hammond, Roy Holden, James Plummer, Pete Verrall, James Whiddett.

**3/ Acceptance of minutes of previous meetings** – Accepted.

**4/ Officers Reports**

**a/ Secretary (including Correspondence)**

(i) As mentioned in May's minutes, I sent a reply to Helen Knell at Liberty Group FE college.

“Thanks for your email to Bob about this. I can tell you that max. numbers per session would be about a dozen people.

Individual sessions would be possible as well but would obviously be more expensive per person as they would be getting one-to-one coaching.

Probably the best thing to do would be to arrange a time to come to the club and chat about costs, what we will be able to provide and what we will perhaps not be able to provide. We are a club run by volunteers and as such rely on their availability to run taster/coaching sessions.

I've cc'd Bob, our head coach and club chair in.”

I've had no further response from her - has anyone else?

*They have been over to talk to Mike & Bob, who have introduced them to Trish Lovell. She is now talking to them about training up a couple of their staff members. In the short term they can hire equipment from us, but we have told them what equipment to buy/lease and where they can get it from.*

- (ii) Not had any further contact from Hannah at SLC about running archery sessions during holiday camp in the summer. Not entirely sure she reads her emails...
- (iii) Not had any further contact from Genevieve Sanders at St. Anthony's school about the possibility of us running a taster session for some of their pupils.
- (iv) Had notification about Friar's Gate "open" 3D shoot – forwarded to AGB members.
- (v) Had enquiry about childrens' birthday have-a-go's from Catherine Froggatt – Bob suggested Canterbury Archers to her.
- (vi) Had a number of membership/beginners' enquiries which I've forwarded to Dick & Bob.
- (vii) Andy Doyle created a template Google drive folder as an alternative to Dropbox, but Mike has managed to sort my access to Dropbox so I have editing rights. Document version audit for Dropbox and web site completed (see TAC Dropbox documents 13th May 2023.pdf). Could you please confirm that the old versions of club documents have now been removed from your own Dropbox folders?

**[Action 7(a) 3/23 – action closed]**

*Mike said that while Pete may have deleted them Dropbox, as is the usual way of file store management apps, seeks to take control of your data away from you (in the guise of completing your setup) and promptly re-sync'ed them all straight back on. Mike just needs to turn off some of this file-sync'ing, as the object is not for it to maintain a 100% back-up, but to keep a secure store of only the latest file versions.*

<b>b/ Treasurer -</b>	As of today	£11, 026	on account
	+	£675	in cash
		£11, 701	total

Detailed breakdown income/outgoings over the year on next page.

Income		Expenditure			
TAC membership	£6971.50	Insurance		Estimated. cash in tin - £590.00 (based on receipts, etc) Actual. cash in tin - £675.00	
Target	£491.19	Field & target maintenance	£1156.78		
Indoor	£1,708.00	Mower repair/petrol	£701.99		
Beginners	£760.00	Hire indoor	£1,530.00		
Sylvia shoot	£269.00	Sylvia shoot			
Sale of equipment	£240.00	Field hire outdoor			
Clout		Clout			
Coaching, Sylvia food, Have-a-Go's Corporate events, etc	£1,282.51	Manston works	£5,529.49	s/b one-off costs, building repairs	
		Purchase/repair archery equipt.	£784.33		
		Stationery, web	£422.79		
<b>Total income</b>	<b>£11,722.20</b>	<b>Total expenditure</b>	<b>£10,491.29</b>	<b>Net movement</b>	<b>+ £1,230.91</b>

**c/ Membership** – 114 paid members (~12 paying by S/O). Ashley has set up the app so that James can run a report on who's shot how many times. We already have 2 members who knew they were about to use up their original 25 shoots and have both paid the extra £48 for unlimited shooting. In the end, whether you log on the app or put money in the tin, you rely on members' honesty, and members know that if they don't pay their way the club won't be able to pay its way.

**d/ Coach's report** – Next beginners' course all booked up – Dick asked it was worth contacting those who didn't come back from the first course, just to find out why.  
*General feeling among committee was that it could be helpful.*

**e/ Records officer** – After 2 months under the new classifications, Anne has given out 3x 3<sup>rd</sup> class, 6x 2<sup>nd</sup> class, 9x 1<sup>st</sup> class & 4x Bowman, which is more than she's given out over the last 4yrs. You can now get a 3<sup>rd</sup> class qualifying score on any round. The other thing to report is that all the old Kent records have been wiped out to start again with the new classifications, but we can at least maintain our own club records.

**f/ Junior rep** – Nothing to report.

**g/ Equipment officer update** – Not much to report.

- keeping up with repairs ready for any have-a-go's, corporate days, etc.
- would like to purchase 6 x Avalon economy target butts with 6 stands for £44.76 ea though Andy Doyle has checked and he can get them a bit cheaper. Would be great for have-a-go's, school events during the summer. Obviously dependent on cost of completing wheelchair-access paths.
- Done a couple of assessments and a beginners' course for a family of four.
- Must congratulate the working party for the work they've been doing. Every week we see further improvement to the club's facilities for the benefit of all.

**h/ Building officer update** – Works recently done and yet to be done

Generally complete:-

- Light bulb changed to Ladies Toilet
- Electrical fuse in kitchen area sorted -which is on its own mini ring there we cannot plug in too many power hungry items
- Fire signs & CO<sub>2</sub> extinguisher to disabled toilet adjacent electrical boards plus smoke alarm installed 3 to finish
- Improving the pathway to the main entrance to reduce soil etc coming into the building using left airport fill material and left over fill material
- Update signage to be put out and damaged ones made good

Yet to be done or looked at:-

- Rear area of flooring to TADSAD room adjacent the old boiler to be lifted and replaced to investigate water build up once room area is clear
- Club History to go on wall in signing in room – have asked Dave Batchelor to look at as he has a lot of the clubs early info
- Consideration for an internal practice shooting area in the future?

I will be unavailable from the 19<sup>th</sup> August due to an operation and will be out of action for a short period.

**i/ Field officer update** – Chris has trained Ron and Paul on the lawn mower. He's been doing maintenance around the site, & keeping the hawthorns cut back around paths around building. Ron & Pam did a good job of the weeds at the back. We should also move the walk-back across to the other (100yd) side, where it can co-exist with the proposed clout. The only other issue is disabled access paths which we'll discuss at the end. *David Brown mentioned that we do need to mark the location of the rare flowers/orchids that come out during the summer (preserve the local natural heritage).*

**j/ Safeguarding officer** – No report.

**Note:-** Secretary's 'umble apology – the Captains report has been omitted from the agenda for second meeting in a row. It will be returned to its rightful place after the Membership Report. I'll blame it on the special March/April committee meetings messing up the format of the agenda.



**k/ Captain's report** – Jim would like to thank everyone who helped out with the Sylvia shoot. Not aware of any field captain-type issues. *Mike has noticed on occasions that people are shooting without putting out the back-stop netting. We need to remind everyone that regardless of the distance, the rules say the netting should be put out.*

## 5/ Matters Arising

**a/ Outstanding incidents/lone shooting requests.** *No incidents/one lone shooting request. Further info update re lone shooting request (person concerned has acquired further injury to knee, muscles & ACL). Not sure they'll be in a position to get themselves here on their own for a while. Mike is more concerned that on this occasion we have had a conversation about a lone shooting request and the committee can't agree what to do about it. The rules were put in place to ensure that people who were incapable (either by reason of competence or injury) didn't put themselves at risk by lone shooting. Are our rules wrong? Once people sign the disclaimer, do we have any grounds for saying 'No' to anyone, even when there is obvious risk of injury/further injury to an individual – even from basic trips/slips? Why do we bother if they've signed a disclaimer? Mike doesn't think we need to change the rules at present, but if we have a genuine concern, then we need to have an honest conversation with the individual and explain our concerns. We **cannot** make arbitrary judgements or use the length of membership as an excuse, when we have used our discretion to allow new members (who are v. experienced archers) to lone shoot. We must apply the same yardstick to all members.*

**b/ Manston museum have-a-go next weekend** – *We need about 15 people to help out setting up, assisting people shooting, taking money, etc over 2 days 9am – approx. 4pm. Targets over on the Thursday, 2 scaffolding pole, nets + signage "6 arrows for £2".*

**c/ Credit card machine** – *two companies Square & Summer, works with Apple, Android etc. James will need to do some checks to find out but v. short notice. James to look into it before Saturday.*

**d/ Car stickers, badges, etc.** *Would be good to get car stickers (£40 for 200) & enamel badges (£258 for 200) so club members can be identified. Chris to go into the Westgate shop to see availability. Sewn-on badges? Mike to look into that option.*

**e/ Pathway completion.** *Mike has had a quote for the work - £8,150 to complete all the paths from car park to building, and all the way up to the shooting line, and across the top of practice range to the road - too much! We don't need to do all the paths we were quoted for. The priority is the path all the way from the road across top of practice range to the wheel-chair accessible targets, and the shooting points themselves. We should do the new path from the car park to the building, but not the priority. Can hire petrol mixer for a week and finish.*

## 6/ Outstanding action points.

**[Action 5(e) 3/23]** – Archery advice board; despite limited response, Andy already has a mini-reference going; using WhatsApp group for people to post questions, and then those with the know-how can advise. How's that working? *Andy not present.*

**[Action 7(a) 3/23]** - Document storage/version control (PV) – See separate document.

No issues with info provided, but it turns out not everyone could see the files/folders as presented. Mike and Andy Doyle assisting to help Pete sort that out.

**[Closed.]**

**[Action 7(a) 5/23]** - Modifications to 3d field – Andy Doyle would like to run another target down the far side behind the FITA targets near where the planned clout range will be. Needs a footpath marked/cut out. Use the digger? **[Done – action closed]**

**[Action 7(b) 5/23]** - Allocate bows for each archer, with a set of arrows to use with the bow. Store allocated bows in locker in sign-in room. **[Done – action closed]**

**[Action 7(c) 5/23]** - Quiz night – Further thoughts/details? Not until school marking out of the way? *Helen not present, but Mike's talked to the NAAFI, and they will host upstairs.*

**[Action 7(d) 5/23]** - Archery at Helen's schools' end-of-year festival 21<sup>st</sup> July – is this a goer? Need to check the field and the schools' public liability insurance. The school does have a minibus which they may be able to use to transport the foam targets. Helen to check on school insurance, availability of minibus, etc. *Helen not present. Closed for this year.*

**[Action 7(3) 5/23]** - Request from Fordwich local community group on hosting a French archery club. Willing in principle to host them and have a shoot with the French club, as we have done in the past. *No further details.*

## **7/ A.O.B.**

- Mike has made a video (shown at the end) full of photos of the work we've done at Manston from the start up to the present. Intent is to put it up on the club web site. (now done).
- Bob mentioned (a) the 70<sup>th</sup> anniversary Folkestone return shoot on Sun 23rd July here at TAC. Someone is making a cake for the occasion, with the 2 club badges/logos on plus "70<sup>th</sup> Anniversary". NAAFI are going to provide sandwiches. Also (b) on 6<sup>th</sup> August, there is the field shoot at Saltwood Castle, £10/person on the door.
- Jim mentioned French Plate; need to reschedule because of the Museum event this weekend.
- Mike & Bob have been thinking about the possibility of a short 15yd range for schools have-a-go's between the road and the building using the foam box targets. Would need to build a barrier between targets and the Heras fencing. Could also be used by Liberty Group college (see Secretary's report item (i). No definite plans but something to think about for later discussion. **[Action 7(d) 7/23]**

- Also following on from that, should we run a junior club, one evening a week? Mike saw FB group advertising junior footie club for £3/hr, seems like an earner? James P raised insurance, and need for a DBS-checked person to be present at all times. Jim W asked archery is a bit too 'niche' to get sufficient interest to make it worthwhile, but said we'll find only out by trying it. Again, no definite plans but something to think about for later discussion. **[Action 7(e) 7/23]**

**Meeting ended:- 8:35pm**

**Next meeting:- Mon 21<sup>st</sup> August**