

Thanet Archery Club
Committee Meeting minutes.



Monday 30th May 2022 7pm at:

**Kairos Church,
15, Station Approach Rd,
Ramsgate.
CT11 7RN**

Thanks to Sara Young for the biscuits and for setting the tables up for us.

1/ Apologies – Jim Whiddett

2/ Present – Dick Bailey, Dave Batchelor, Mike Davis, Anne Fretwell, Fred Hammond, Roy Holden, James Plummer, Pete Verrall.

3/ Acceptance of minutes of previous meeting – Accepted with a couple of amendments.

4/ Officers Reports

a/ Secretary (including Correspondence)

(i) - I've received notification about upcoming Leaves Green shoots, which have been forwarded to members.

(ii) - I also received notification from Paul West at SCAS about the SCAS WA1440 shoot in July. Have informed him of our non-AGB status so he can update his records.

(iii) - I have had an enquiry from Stanley Hitchcock in Deal looking for somewhere to shoot crossbow. I informed him that crossbows are not permitted at the club due to the lack of sufficient overshoot. He then replied to me asking if he could be signed up for an archery beginners' course. Cc'd my reply to Jim, Dick & Mike. Two questions a/ I'm assuming we wouldn't have enough overshoot at Manston either, but given that we have speculated on the possibility of clout shooting adjacent to the new site, is there a possibility that the same space could be used for crossbow shooting? Would require some negotiation with RSP? b/ I suggested come to the field to chat to Dick about this, but is his crossbow experience sufficient to avoid having to do a beginners' course? I'm assuming not, given that the disciplines are so different, excepting perhaps compound archery.

Mike said that under the constitution, crossbows aren't permitted at TAC, not just because of the lack of overshoot but because they're dangerous and have been banned by Archery GB and almost every other archery association; also not covered by insurance. To shoot crossbow would probably need to find an indoor range. Dick has sent Stanley a beginners'

form and will add him to the waiting list.

(iv) - I have also been getting all the beginners' enquiries instead of Dick. After some email discussion with Alex Wellard, he has added a note on the main Contact page to direct beginners' enquiries to the Beginners' page, and a beginners' contact form on the Beginners' page, which directs those enquiries directly to Dick.

(v) - Membership – simplifying the classes of membership;

Social membership - James & I had a conversation about social & associate membership. A £5 fee for a handful of members who can't vote or shoot seems hardly worth the effort, and the only one who's paid is Colin Gallagher. Suggest scrapping the fee for social members.

Associate membership – When we were AGB-affiliated, associate membership was for those who shot with some regularity at TAC but were members of other clubs. Since going independent, most of our associate members are regular TAC members (other than honorary members) who have maintained AGB membership either through an AGB-affiliated club, or as Direct Members. Given that we are now unaffiliated to Archery GB, NFAS or BLBS, it hardly matters to them whether our members belong to more than one club if only one of them is AGB-affiliated. Therefore, I suggest that all regular TAC archers be considered full senior or junior members, and only those whose primary club is elsewhere be considered associate members. My reasoning for this is that I organise email addresses according to classes of membership, the assumption being that lapsed members only need to be informed about membership renewal and other significant club news (passing of Frank Pullen, club move to Manston once it's official), social members don't need to be informed about specifically archery-related matters, honorary members don't need to be informed about membership renewal, etc, and associate members don't need to be informed about internal day-to-day club issues.

Committee agreed to scrap fees for social membership, but PV will need to update James with the list of social members. We will leave associate membership as is.

b/ Treasurer – As of 30th May, £13k in the bank but approx. £500 to pay SLC in field hire fees. Income includes £525 paid for coaching.

c/ Membership – From the May 15th beginners' course, 14 of the 16 participants joined the club. 31 lapsed members from 2021/22 season. *PV asked James for the contact details of the new members. James said the problem is that he gets the forms, but that the email addresses are often illegible, but you don't discover that they're wrong until you try and send an email and they bounce back. Options:- 1/ enter emails on a laptop/tablet at the field, 2/ ask all new members to email Club secretary & Membership Secretary so that they can then be added to the contact list., 3/ Dick sends Pete his beginners contact list to add. Dick agreed to do that, which can then be tied up with James' list of new members. On membership cards, James has done about 20 of them, but has a slight problem in that there isn't a lot of room on the card to write the names in, esp. for those members with longer names.*

d/ Captains report – I will not be at the 30th May meeting as I am away. Yesterday (21st May) at the field I was asked a couple of questions.

1/ What should club members do if they see a beginner doing something that needs coaching? My first thought was that this should be pointed out to one of our coaches rather than club members giving their opinion, one for the committee and Dick to consider.

A number of comments/suggestions made:

Dave B - if a beginner is unknowingly doing something dangerous, it doesn't matter who intervenes as long as the danger is averted.

Mike D - ordinarily we should offer help/advice, but we have occasions when certain club members continue to offer 'advice' long after it is no longer wanted, to the extent that some members have gone home rather than be pestered. If it's something more technical, it should be passed to Dick, Mike, Bob or Roy.

James P - it's one thing to run a beginners' course and take in lots of new members, but new members often need a bit of ongoing support in the first few weeks until they find their feet at the club.

Anne F - limit new beginners to Saturday shoots, when we can be sure of sufficient numbers of members being available to help beginners out.

Pete V - coaching rota of more experienced archers, so that no-one has to miss out too much on shooting a round themselves.

Mike D - designate one evening a week as a coaching evening, where new archers can turn up knowing there will be help available or alternatively, Saturday afternoons after lunch when many members have finished and there are spare targets, and about an hour to help people out before we start packing up. That way, whether it's recurve, longbow or compound, there's usually someone around who can help.

General agreement with this last option – committee agrees to designate Saturday afternoons (approx. 12:30-1:30pm) as coaching time for anyone who would like it.

2/ Ted asked if the lady he was helping at the beginners' course was ok as he was aware she had an injury (I haven't got a name unfortunately) *James said this was resolved at the time, as it turned out that her injury wasn't impeding her.*

3/ I was asked if the archers with wheelchairs could have an area to park in, so they have reasonable access to the field. As we could have 3 vehicles we could move the goal posts that block off the field towards the building (so to the left as you look at the field) then there would be space for 3 cars between the goal post and the first tree? *PV suggested the 3 spaces on the gravel by the building, as they'll be OK even in the wet. Mike suggested putting some pallets/markers showing the disabled spaces. Agreed by committee.*

e/ Coach's report – Two people have paid deposits and been put on the waiting list for 2023. Dick mentioned the photos that used to show the entrances to the top field and lower field sites. They were on the old web site, but not on the new one, and they were quite useful, as the schools post code references the main school gate on the other side of the road further up by the pedestrian crossing. "What 3 Words" is spot on, but the name doesn't exactly shout "location search engine" at you, so some people might not use it. Could Alex reinstate the photos of the entrances. *Mike to have a chat with Alex Wellard about reinstating the photos. [Action 4(e) 5/22]*

[Secretary's note:- While belatedly processing the minutes (19/7/22), I had a look at the website and across the bottom of every page is a red section with contact links and links to our both outdoor and indoor locations. It pinpoints our St. Lawrence venue perfectly and even shows a Streetmap photo of the entrance, which you can click on and move around to show the road in both directions. Unfortunately, the link to the indoor venue also links to St Lawrence, not Ursuline College. Alex has now corrected that.]

Dick had a friend of George Brearley approach him about doing a beginners' course, but she can't do Sundays at all. Bob mentioned to him that we have accommodated people on an individual basis before, either on consecutive evenings or a Saturday. Dick's happy to do it but asked about how we structure that, how much to charge, etc.

After discussion with Mike, 2 consecutive evenings would be best, as there is generally room to accommodate without being in anybody's way. Mike also mentioned the email correspondence Dave B and Pete V had with Jeni Baker, granddaughter of a couple of the founder-members of the club, Doug & Betty Smith (think 'Smith Shield'). She was also interested in doing a beginners' course along with her husband so would be good to accommodate them at the same time if Dick is willing to do that. Charge is the same as for a normal beginner's course considering they will be getting one-one tuition and club membership thrown in.

Dick also asked about doing his DBS through Coastal Volunteering. The form is v. straightforward to do but needs to be completed by someone in an official role at the club, and it needs to be verified by a trained verifier, and we can have more than one.

Pete V and Jim W nominated as both have DBS's via other organisations. [Action 4(e) 5/22] Pete & Jim to arrange suitable time to do verifier training on Zoom.

On the coaching sessions, we still have 1 place to fill on the 5th June session as Paul Rockcliffe has to work so has switched to 10th July.

James offered to switch to 5th June, as it will be easier to fill the 10th July slot given more notice of its availability. Dick would like to do the course if someone can step in as co-ordinator on the day. Mike happy to do that, so all slots now filled. Pete V will advise Hannah Heath-Hall how long we're booking on those days (9:30am-4:30pm).

f/ Records officer – Score sheets being filled in properly; Anne asked how we want to publicise people setting new club records ("*Fanfare of trumpets?*" – James)

Roy isn't sure they've been maintained. Anne has a list of all of them from 2016, and we've had 13 new ones since April. Mike D said it would be best to announce it at the field. Once the backlog has been cleared it won't be that difficult to keep up with the occasional club record every week or so.

g/ Junior rep – None.

h/ Equipment officer – None.

i/ CPO – Nothing to report.

5/ Matters Arising.

a/ Progress of CASC application – news from HMRC?

HMRC were unhappy with the rewording of their proposed Clause 2 clarifying appeals process and insisted that the last sentence should be as they originally advised. In addition, the dissolution clause should be a separate clause rather than being included in with the Various clause. Mike has redrafted the constitution exactly as requested for Pete and James to sign so it can

be sent off ASAP. He doesn't want to give HMRC any excuse for them to delay things any more than it already has. As regards holding another EGM beforehand, we are reluctant to do so because of the extra delay.

b/ RSP amended lease agreement; have we all checked the wording that no changes have been made other than those requested; ready to sign, subject to agreement from club members? *Yes. Mike will let RSP know what's going*

c/ Date of EGM at Manston? *Waiting on HMRC process.*

c/ May Beginner's course, how did it go? *Went v. well, lots of appreciation from participants.*

d/ Sylvia Hogben shoot – catering. *Sharon & Trish McCluskey have volunteered to organise catering. 21 members booked for Sylvia (3 not paid) + 8 from Canterbury + Barry & Alice Friend. Need to check the content of the gas bottle(s) and also a volunteer afterwards to clean the barbecue.*

e/ Membership – simplifying the classes of membership (see Secretary's report). *Discussed in Secretary's report.*

f/ Organising clout – progress? *Jim not present. James said we only had payment from 3 people so far – will have to discuss with Jim on Saturday.*

g/ Membership cards – availability? *Discussed already.*

h/ Booking – do we still need members to pre-book? *Committee agree to scrap it and return to the pre-Covid practice of turning up, putting subs in the pot and a pin on the target board..*

i/ Extended club days for shooting longer rounds – at present we only have a Windsor/St. George booked for 2nd July and a York/Hereford booked for 3rd September. A number of members are wanting to shoot Windsor's, which is pushing it time-wise – even if they doesn't stop for lunch. *Committee agreed to make July 2nd, Aug 6th and Sept 3rd extended club days from 9:30am – 4pm. Pete to inform Hannah Heath-Hall.*

6/ Outstanding general action points.

[Action 4(d) 2/22] – Mike has a Dropbox account which can be cleared out of all the stuff that's currently on it, and we can start storing stuff on there. Mike to set up access for committee members. WRT GDPR Mike suggested we just put our own members' wins on there in the members section at first. Jim to send something to Alex for him to put on the web site. Digitization of paperwork onto Dropbox. *Account set up and Jim has been transferring stuff into it. If anyone has stuff of a general nature that we might need again, club constitution, booklet, committee roles, etc, that would be the place to store it. [Action closed]*

[Action 4(d)i 4/22] – Checking field camber at proposed SLC site before the school seeds the field preferably with a stand/boss, or pole of comparable height. Jim to message Hannah for a suitable time/day to go and check. Any news? *Jim not present.*

[Action 4(d)ii 4/22] – Club clothing; need supplier details. Roy to give Trews contact details to Jim. Provide members with the information they need to order their own clothing (gilets, polo shirts, etc.). Progress? *Jim looking into that.*

[Action 4(e) 4a/22] – Dick's DBS renewal; Club to accept 3rd party enhanced DBS certificates of club members for a specified period of 3 years. *Discussed in coaches report.*

[Action 4(e) 4b/22] To check that the 3 DBS certificates are all enhanced and what period they are valid for. To ensure that DBS-holders and coaching team are acquainted with Archery GB safeguarding practice. *Mike thinks Bob's is enhanced; Pete V's is enhanced and for 3 years.*

[Action 5(d) 1/22] - To discuss over the next couple of committee meetings and bring specific club training proposals for the summer months. e.g. summer evening coaching/Q&A sessions, coaching training, equipment setup/repair training, etc. Discussed possibility of Trish Lovell coming to do a separate session for coaches, in particular those aspects which are common to all archery disciplines (i.e. stance, draw, etc). **[Ongoing.]** *Discussed in coaches report.*

[Action 5(f) 1/22] - Contact the organisers at Quex nearer the time to sort out these details, and to pay a visit to make sure it's suitable from a H&S POV. Sonia has asked Paula to get a site layout drawn up for our placement. Any info from Sonia? **[Action ongoing]** *Still no contact from Sonia – Pete V will have to get in touch and give them a deadline.*

Action 8(a) 4/22 – Dave B updating the dress code; is that complete? *Anne raised an issue with one of the (female) new members who was wearing some tight yoga pants that left "nothing to the imagination" clearly showing what she was wearing underneath. A bit difficult – Mike said we've never been too strict on what people wear on a regular club day. Dave B said that without being prudish about it, we ought to at least ask members to be dressed decently (i.e. outerwear is fine, but we don't want to see your underwear, likewise with the current fashion among young men to wear their jeans low enough to show off their Calvin Kleins).*

Actions on hold.

[Action 5(e) 2/22] – Tesco's community grant mentioned by Mike at previous meeting requires specific criteria to be met.

"Tesco Community Grants will fund local good causes whose focus is on supporting Children and Families and those groups that address food insecurity. Eligible applications with a focus on supporting children and families could be for example; a local school needing food for a children's breakfast club, a voluntary organisation working with families to run holiday clubs, a charity supporting young people with specialist advice to manage mental health, a brownie or scout group needing new tents or a youth sports club needing new equipment, a family advice centre wanting to recruit more volunteers, or a local friends of a park group wanting to develop a new toddler area."

Any application will need to be targeted at a specific project fitting within the grant criteria and would therefore need to be very carefully thought through and worded. Suggested setting a specific time aside for further discussion/ brainstorming at later meeting. PV forwarded email received to Mike; to agenda item for future meeting when we have more time to discuss.

Action 8(a) 11/19 – Trophies – Obtaining trophy cabinet to put the older trophies in.

Action 8(a) 1/22 - Talk to the school about the possibility of widening the shooting line further across the field, (including the minimum 25yd gap between shooting lines) to accommodate TADSAD, school pupil lessons/shooting, beginners' courses, etc. If the school wanted us to accommodate their pupils on a Saturday morning they'd have to extend the shooting line to do that anyway. *As with SLC pupil lessons, nothing further from school.*

8/ A.O.B.

- Dave B mentioned in view of the interest from Doug & Betty Smith's granddaughter, it would be good to get a digital archive all the old club photos we currently have so that we can preserve them in case of water/fire damage. **[Action 8(a) 5/22]**

Meeting ended at 9:00pm

Next meeting – Late July.